



National Teaching School  
designated by



National College for  
Teaching & Leadership



## APPLICATION FORM

### REDBORNE UPPER SCHOOL TEACHING INTERNSHIP PROGRAMME 2018

*\*Please ring appropriately*

<b>First Name</b>	
<b>Surname</b>	
<b>Gender</b>	
<b>Date of Birth</b>	
<b>Nationality</b>	
<b>Contact Telephone Number</b>	
<b>Contact Email Address 1 (your own personal email address)</b>	
<b>Contact Email Address 2 (your university email address)</b>	
<b>Home address Line 1</b>	
<b>Home address Line 2</b>	
<b>Home address Line 3</b>	
<b>Post Code</b>	
<b>A level subjects and grades</b>	
<b>Main Undergraduate Degree Subject</b>	
<b>Date due to complete Undergraduate Degree ( to qualify for our internship programme this should be Summer 2019)</b>	
<b>Institution of Study</b>	
<b>Transport – how do you intend to travel to Redborne Upper School each day ?</b>	Walk / cycle/ public transport/ own car*

<b>Will you be based at the address listed above during the Internship Programme?</b>	<p>Yes / No*</p> <p>If No, do you require a local host family to be identified for you Yes/ No*</p> <p>If No, please provide us with the address you will be based at during the Internship Programme:</p>
<b>What attracted you to apply for this Internship?</b>	
<b>How did you hear about our Internship opportunity?</b>	
<b>Would you like to work in:</b>	<p>Only the Maths Dept*</p> <p>Only the Physics Dept*</p> <p>Maths or Physics, I don't mind*</p>
<b>What other areas of school life could you support in? (eg. PE/Sport, Drama, Music, Art, Cookery, Design &amp; Technology, any other ...)</b>	

#### Further Information

Are you, to your knowledge, related to or do you have a close relationship with any member, officer or governor of the school?	Yes/No*
Are you subject to any legal restrictions in respect of your employment in the UK? You will be required at interview to provide evidence of your eligibility to work in the UK and any information given may be checked with the Home Office or the Immigration Service	Yes/No*
Are you currently subject to any sanction, or have you at any time been barred or suspended from working with children or vulnerable adults, by any regulatory, professional or government body.	Yes/No*
If you have answered "yes" to the questions above please provide further details:	
Some forms of employment, occupations and professions are exempted from the Rehabilitation of Offenders Act 1974. If you are applying for a role with unsupervised access to vulnerable groups this will be stated on the advert and you will be required at interview	Yes/No*

to declare if you have ever been convicted or cautioned for any criminal offence either 'spent' or 'unspent'. The DBS code of conduct is available upon request.

If you are applying for a role where you will not be working with vulnerable groups you will be asked to declare 'unspent' convictions only.

Do you agree to declare the information required for the role you are applying for?

#### Declaration

I declare that to the best of my knowledge and belief, the information I have provided on this application form and supplied with it is correct.

I understand that any subsequent contract of employment with the school will be made only on this basis, and that, if I falsify or deliberately omit any relevant information I could be dismissed.

Signature:..... Date:.....

If you lobby employees of the school, either directly or indirectly, in connection with your application you will be disqualified.

Data Protection Act: Redborne Upper School has a duty to protect personal information and will process personal data in accordance with the Data Protection Act 1998 and any amendments to the Act. By completing this form, you are giving your consent to the processing of the data in your application.

Under the terms of the Data Protection Act 1998 the information provided on this form will be held in confidence and used for the purpose of recruitment and selection and personnel administration / monitoring only and for no other purpose.

The school is an equal opportunity employer and as such will only consider criminal records for their relevance to the post in question and a conviction is not necessarily a bar to employment.

### Monitoring Equality and Diversity in Employment

This section of the application form will be detached from your application form and will be used solely for monitoring purposes and for verification of identity; we will not make this information available to those involved in the selection process for the job you are applying for.

Redborne Upper School recognises and actively promotes the benefits of a diverse workforce and is committed to treating all employees with dignity and respect regardless of race, gender, disability, age, sexual orientation, religion or belief. We have an Equal Opportunities Policy which aims to make sure that we treat everyone fairly.

**To help us monitor this Policy, please answer the questions below. In order for your application to be considered completion of Section A is required. Completion of Section B is at your discretion.**

<b>SECTION A</b>		<b>Must be completed</b>					
Your full name:			Title:		Date of Birth:		
Gender: (please specify)			National Insurance Number:				
Other names you have been known by:							
Please state where you saw this post advertised:							
<b>SECTION B</b>		<b>Completed at your discretion</b>					
<b>a) Ethnic Classification</b> Which of the following groups do you feel best describes your ethnic origin?							
<b>Asian/Asian British</b>	Indian	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Other Asian background <small>Please specify</small>
<b>Black/Black British</b>	Caribbean	<input type="checkbox"/>	African	<input type="checkbox"/>	Any other Black background	<input type="checkbox"/>	Please specify background
<b>Chinese or other Ethnic Group</b>	Chinese	<input type="checkbox"/>	Any other Ethnic group			<input type="checkbox"/>	Please specify Ethnic Group
<b>Mixed</b>	White and Black Caribbean	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>	Other Mixed background <small>Please specify</small>
<b>White</b>	British	<input type="checkbox"/>	Irish	<input type="checkbox"/>	Any other Mixed	<input type="checkbox"/>	Please specify background
<b>b) Disability</b> The Equality Act 2010 defines disability as 'a physical or mental impairment which has a substantial and long term effect on the person's ability to carry out day to day activities'.							
<b>Do you consider yourself to have a disability under the Equality Act Act 2010?</b> <small>(Please select Yes/No as appropriate)</small>						Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you have answered 'yes' please complete the form below.							
<b>c) Sexual Orientation:</b> Which of the following do you feel best describes your sexual orientation?							
Lesbian	<input type="checkbox"/>	Gay Man	<input type="checkbox"/>	Bisexual	<input type="checkbox"/>	Heterosexual	<input type="checkbox"/>
<b>d) Religion/Faith/Belief:</b> Which of the following groups do you feel best describes your religion/faith/belief? <small>Religion/Faith/Belief?</small>							
Buddhist	<input type="checkbox"/>	Christian	<input type="checkbox"/>	Hindu	<input type="checkbox"/>	Jewish	<input type="checkbox"/>
Muslim	<input type="checkbox"/>	Sikh	<input type="checkbox"/>	No Religion	<input type="checkbox"/>	Other please specify	



## Guaranteed Interview Scheme

Redborne Upper School is committed to the employment and career development of disabled people.

### What do we mean by disability?

The Equality Act 2010 defines a disabled person as someone who has a physical or mental impairment which has a substantial and adverse long-term effect on his or her ability to carry out normal day-to-day activities.

### How do I apply?

Simply complete this section, and read the declaration below and sign.

**Please give details of your disability:**

**Are there any arrangements that may be required to be made should you be invited for interview?**

We will try to provide access, equipment or other practical support to ensure that people with disabilities can compete on equal terms with non-disabled people.

**Declaration:**

**I consider myself to have a disability as defined above and I would like to apply under the Guaranteed Interview Scheme:**

**Signature:**

**Name:**

**Date:**

**Any false declaration of disability to obtain an interview will invalidate any contract of employment.**

**Please return this application form to Teresa Farrow, Redborne Upper School, Flitwick Rd, Ampthill, Beds, MK45 2NU. Email: [sttfarrow@redborne.beds.sch.uk](mailto:sttfarrow@redborne.beds.sch.uk)**